

## Vergabe eines Themas für eine Abschlussarbeit: Angewandte Data Science

Studiengang:

Matrikel-Nr.:

Name:

E-Mail:

Thema der Arbeit:

Beginn der Bearbeitung:

Hiermit erkläre ich, dass ich alle Voraussetzungen (zu finden in der jeweiligen Prüfungs- und Studienordnung) für die Bearbeitung/ Anfertigung der Abschlussarbeit erfüllt habe.

Unterschrift Student\*in:

Ort

Datum

Unterschrift

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Erstbetreuer\*in<sup>1</sup>:

E-Mail:

Institut/Unternehmen:

Ort

Datum

Unterschrift

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Zweitbetreuer\*in<sup>1</sup>:

E-Mail:

Institut/Unternehmen:

Ort

Datum

Unterschrift

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Genehmigung der Ausgabe des Themas durch die Prüfungskommission:

Ort

Datum

Unterschrift

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<sup>1</sup>Bitte beachten: Beide Betreuer\*innen müssen für den jeweiligen Studiengang / Schwerpunkt prüfungsberechtigt sein. Die offiziellen Regelungen für Prüfungsberechtigungen in unseren Studiengängen finden Sie [hier](#).

**Scientific Writing**  
**B.Inf.2001 / M.Inf.2901**

Name:

Enrolment Number:

Writing Buddy:

If you already have a writing buddy, please enter their name. Otherwise, please leave the field blank.

Submission Dates Milestones

**Please note that the deadlines for the milestones are to be defined in dependence of the thesis starting date according to the following scheme.**

The milestones are always due on Fridays at 5 PM, **counting starts the day after the thesis starting date** (= "Beginn der Bearbeitung" / "Beginning of the work" according to page 1).

Milestone	Bachelor's Thesis	Master's Thesis
1	6 <sup>th</sup> Friday after registration	5 <sup>th</sup> Friday after registration
2	11 <sup>th</sup> Friday after registration	18 <sup>th</sup> Friday after registration
3	13 <sup>th</sup> Friday after registration	22 <sup>nd</sup> Friday after registration

Beginning of work (according to page 1):

Milestone Submission Date to be filled in by the supervisor	I confirm that the milestone was presented and discussed to be filled in by the tutor
1: Research Proposal Friday, <input type="text"/> , 5 PM	Date: <input type="text"/> Name: <input type="text"/> Signature: _____
2: Figures and Tables Draft Friday, <input type="text"/> , 5 PM	Date: <input type="text"/> Name: <input type="text"/> Signature: _____
3: Full Draft Friday, <input type="text"/> , 5 PM	Date: <input type="text"/> Name: <input type="text"/> Signature: _____

The **tutorial**, in which the milestones and the peer-feedback will be discussed, is offered every Tuesday, 8 AM. **Please check [StudIP](#) for your individual appointments.**

I talked to my supervisor and took notice of the above-mentioned submission dates and directions.

Date

Signature Student

Dear colleague,

you are supervising a thesis in Applied Data Science (B.Sc. or M.Sc.). In these programs, the thesis work is accompanied by a structured training program on scientific writing and presentation. Therefore, there are a few things for you to consider. Please find a brief summary below.

If you have any questions, please feel free to contact us or the programme coordinator Anna Platte (39-21426; [anna.platte@informatik.uni-goettingen.de](mailto:anna.platte@informatik.uni-goettingen.de)).

Prof. Dr. Fabian Sinz (responsible for the Bachelor's programme, [sinz@uni-goettingen.de](mailto:sinz@uni-goettingen.de))

Prof. Dr. Alexander Ecker (responsible for the Master's programme, [ecker@cs.uni-goettingen.de](mailto:ecker@cs.uni-goettingen.de))

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## Students participate in the following courses/events in addition to their thesis work:

- Before** (during) thesis work: block course "Scientific Writing" (three Fridays)
- During** thesis work: submission of three milestones and mutual peer-feedback, participation in a tutorial
- After** thesis completion (M.Sc. only): presentation of thesis in the Data Science colloquium

## Scientific Writing

Scientific Writing is a block course offered every semester (during the first few weeks). As the course is supposed to provide students with useful knowledge and skills for working on a thesis<sup>1</sup>, we strongly recommend them to visit Scientific Writing **prior to the start or during the first half of their thesis**.

The course is mandatory for all students of Applied Data Science (B.Sc. & M.Sc.). However, it **doesn't require any action from you** as their supervisor.

## Milestones and Peer Feedback

Each student has a "writing buddy" (another student). As **mandatory examination requirement** for Scientific Writing, students need to submit specific parts / stages of their thesis (**Milestones**). With their writing buddy, they provide each other mutual peer feedback on those milestones.

The milestones are **identical for all students** and their submission follows a **fixed schedule** depended on the individual thesis registration date (shown in the table on the right). **Please make sure that theses are registered early on. Registering a thesis a few weeks before submission is not possible and will result in a potentially long delay for the students!**

Milestone	B.Sc.	M.Sc.
	Friday after registration *) always due at 5 PM	
1: research proposal	6 <sup>th</sup>	5 <sup>th</sup>
2: draft of figures and tables	11 <sup>th</sup>	18 <sup>th</sup>
3: full draft	13 <sup>th</sup>	22 <sup>nd</sup>

\*) counting starts the day after the thesis starting date  
(= "Beginning of the work" according to thesis registration form)

We collect the milestones and organize the peer feedback and tutorial centrally (no responsibilities for you). **We kindly ask you to consider these milestones in your supervision and the project plan for the thesis, and to support the students in meeting them.**

## Colloquium (Master's thesis only)

The Colloquium is offered four times a year (March, May, September, November). We kindly ask you to **attend your student's talk** (30 minutes). Please mark the day in your calendar and plan to attend in person. We will be in touch early on to find a suitable time slot. Any members of your lab who are co-supervising the student are also invited.

## Further information

- module descriptions: [B.Inf.2001](#) (Bachelor's Thesis) and [M.Inf.2901](#) (Master's Thesis)
- [StudIP](#) Scientific Writing

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<sup>1</sup> For instance, efficiently reading and managing academic literature, strategies for effective academic writing and editing or effective communication of data and results.